



### 3. Gift Aid

Using Gift Aid means that for every pound you give, we get an extra 28 pence from the Inland Revenue, helping your donation to go further. Just tick the following box.

*giftaid it*

I would like the Guildhall School Trust to claim Gift Aid on this donation and all donations I have made for the past six years and will make from the date of this declaration until I notify you otherwise.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

To qualify for Gift Aid, what you pay in income tax or capital gains tax must at least equal the amount we will claim in the tax year. If you have any questions about Gift Aid, please call the Development Office on 020 7382 7179.

### 4. Your method of payment **Please fill in one section below.**

#### A. Credit/Debit card

Please debit £ \_\_\_\_\_ from my MasterCard/Visa/Delta/Switch/Maestro.

Card no.

Issue no. (Switch only)

Start date  /  Expiry date  /  Security no.


Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### B. Cheque / CAF voucher

I enclose a cheque / CAF voucher for £ \_\_\_\_\_ (made payable to 'Guildhall School Trust')

#### C. Direct Debit

Please debit £ \_\_\_\_\_ from my account  monthly  annually

<b>Guildhall School Trust</b> Silk Street, Barbican, London EC2Y 8DT	<b>Instruction to your Bank or Building Society to pay by Direct Debit</b>	
Name and full postal address of your Bank or Building Society	Originator's identification no. <b>6 8 8 4 8 0</b>	CAF, 25 Kings Hill Avenue Kings Hill, West Malling, Kent, ME19 4TA
To: The Manager	[Reference number (office use only)] <b>F S 2 1 6 7</b>	<b>Instruction to your Bank or Building Society:</b> Please pay CAF re the Guildhall School Trust Direct Debits from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with CAF re the Guildhall School Trust and, if so, details will be passed electronically to my Bank/Building Society.
Bank/Building Society:		
Address:		Signature(s): Date:
Postcode:		
Name(s) of Account Holder(s)		Banks and Building Societies may not accept Direct Debit Instructions for some types of account.
Bank/Building Society Account number		
Branch Sort Code		

## Other ways to support us

Joining the Guildhall Circle is just one of the many ways you can support the School. You can also give your support through

- personal donations and scholarships
- legacy giving
- trust or corporate donations
- payroll giving
- giving through your tax return
- tax-efficient donations by US citizens

Please contact the Development Office on 020 7382 7179 for further details.

### Data Protection

All data is securely held by the External Relations Office at the Guildhall School of Music & Drama and will be treated confidentially and with sensitivity for the benefit of the Guildhall School and its members. Information for donations made by Direct Debit or credit/debit card will also be passed to CAF (Charities Aid Foundation) for payment processing only. Data is used for a full range of communications activities and fundraising programmes.

Under the 1998 Data Protection Act you have the right to object to the use of your data for any of the above purposes.

### The Guildhall School of Music & Drama

Silk Street, Barbican London EC2Y 8DT

tel: 020 7628 2571 • fax: 020 7256 9438

email: [development@gsm.d.ac.uk](mailto:development@gsm.d.ac.uk)

web: [www.gsm.d.ac.uk](http://www.gsm.d.ac.uk)

The Guildhall School Trust

is a registered charity no. 1082472



## The Direct Debit Guarantee



This guarantee should be detached and retained by the payer

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, CAF re the Guildhall School Trust will notify you 14 days in advance of your account being debited or as otherwise agreed.
- If an error is made by CAF re the Guildhall School Trust or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.