

JOB DESCRIPTION	
<b>Job Title</b>	Drama Tutor - Guildhall Young Artists King's Cross
<b>Department</b>	Guildhall Young Artists
<b>Location</b>	London
<b>Responsible to</b>	Creative Director GYA King's Cross/Head of Centre GYA King's Cross
<b>Responsible for</b>	Guildhall Young Artists King's Cross, drama students
<b>Salary &amp; Contract</b>	Self-employed. Saturday mornings/early afternoon TBC £36 per hour.  10 weeks per term from 24/09/2022 to 22/07/2023

### Guildhall Young Artists King's Cross

Guildhall Young Artists King's Cross (GYAKX) is London's new exciting, vibrant, and accessible performing arts centre offering training in music, drama, and production at the Elizabeth Garrett Anderson School. The centre is part of the Guildhall Young Artists national network of 6 similar centres managed by Guildhall School of Music & Drama and the first to offer training in the three disciplines.

5- to 18-year-olds, from all backgrounds, can access individual lessons and engage in a range of group-based learning experiences to develop rounded creative, social and personal skills. Students have learner-centered timetables and access to creative and musical ensembles under the guidance of professional freelance staff and specialists.

Regardless of their ultimate direction, the professional artistic environment of Guildhall Young Artists King's Cross will offer students with valuable life skills and the means to develop their individual talents to the full. Many of the students across the Guildhall Young Artists network go on to study their chosen discipline full-time at undergraduate level, eventually making careers in the profession, though others can, and do, move into totally different fields.

### Purpose of Post

The post-holder will devise, deliver and oversee drama workshops and associated projects to 4-18 year olds and play a key role in designing and evolving a rich, inspiring and ambitious curriculum. This will include:

- Planning, delivering, and overseeing a progressive learning experience allowing advancement in drama.
- Fostering multidisciplinary collaborative practice between drama, music, and production arts.
- Leading the 'Creativity Starts Here' programme for the youngest students and ensuring progression through the development of skills and provision of experiences to prepare students who may wish to study at undergraduate level to be able to do so.
- Devising and directing formal and informal performance work enabling students to put their skills into practice.
- Planning and delivering an inspiring range of enriching activities to complement taught work.

The post-holder will foster positive relations between departments and with colleagues to develop effective professional partnerships and innovative creative working practices. They will be a reflective practitioner who promotes inclusive practice and who is able to communicate effectively and professionally with students, staff and parents, representing the centre positively at all times.

### Key Relationships

- Creative Director GYA King's Cross and Head of GYA King's Cross
- Lead Administrator
- Other Centre practitioners
- Designated Safeguarding lead
- Parents and carers
- Visiting practitioners
- Guildhall School of Music & Drama and colleagues in the wider GYA network

### Main Duties & Responsibilities

1. To plan, deliver and oversee progressive, curriculum leading drama workshops and projects across the age ranges - from Creativity Starts Here through to higher education entry.
2. To design and evolve an inspiring and ambitious curriculum which encourages versatility through a range of skills and styles, different repertoire (classical, contemporary, and experimental) and which regular collaborative multidisciplinary practice with music and the production arts.
3. To deliver the curriculum through effective and appropriate professional teaching methods.
4. To organise and deliver a range of additional events and enriching experiences for students to complement the regular workshops, including but not limited to:
  - regular opportunities to share performance work
  - signposting to appropriate opportunities or training
  - promoting engagement and response as an audience member
  - planning talks and workshops from visiting practitioners; and
  - arranging regular educational visits by students from Guildhall School of Music & Drama.
5. To research and provide information and advice regarding access to appropriate higher education courses to students and parents, including signposting to open days, audition workshops, summer schools, transition events and other opportunities.
6. To embrace an inclusive learning environment offering personalised pathways for students of all experience and abilities and needs, monitoring to ensure individual welfare and progress.
7. To use effective strategies for managing behaviour positively.
8. To communicate efficiently and liaise with the Head of Centre, staff and parents as appropriate.
9. To source and manage materials and plan and organise events in line with financial and budgeting guidance.
10. To oversee resources and spaces and ensure they are well looked maintained.
11. To safeguard health and safety at all times and promote good practice to students.
12. To follow all safeguarding and associated policies.
13. To ensure compliance with all other policies and to complete all associated training as required and show a commitment to continued professional development.
14. To attend and participate in meetings and monitor GSMD e mails regularly.

***Guildhall School of Music & Drama is committed to safeguarding and safe recruitment processes. All staff have the responsibility to follow best practice as set out in our Safeguarding Policy.***

PERSON SPECIFICATION	
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Please find below the key skills, experience and core behaviours required to undertake this post.

### Technical Skills / Professional Qualifications / Relevant Education & Training

- Educated to an Honours degree (or equivalent) in a relevant subject(s)
- Acting training or a good understanding of theatre school/conservatoire education
- Significant experience in a similar environment
- Good understanding of safeguarding issues
- Good IT skills in Microsoft word and outlook

### Experience Required

#### Essential

- Wide ranging experience of the under 18 sector in drama and acting
- Knowledge and experience of a wide range of acting practices and repertoire
- Excellent judgement with the ability to write reports and assessments
- Strong performance management/event planning and delivery experience
- Good verbal and written communication skills and confidence
- An ability to motivate, enthuse and inspire young people
- An ability to devise and develop a curriculum
- A willingness to participate fully in the development of the art form
- A willingness to work collaboratively
- Demonstrable engagement with suitable networks and professional bodies with a commitment to continued professional development
- A commitment to safeguard and promote the welfare of children

#### Desirable

- Understanding of and passion for the work of the Guildhall School of Music & Drama and the performing arts
- Post Graduate Certificate in Education or other teaching qualification
- Experience of working in a similar environment with safeguarding and Prevent
- High performance and/or teaching profile
- Experience of classroom teaching or drama workshop delivery
- Experience of dealing with safeguarding issues including case management
- First Aid trained