

JOB DESCRIPTION	
Job Title	Instrumental Tutor - Guildhall Young Artists King's Cross
Department	Guildhall Young Artists
Location	London
Responsible to	Creative Director, GYA King's Cross/Head of Centre GYA King's Cross
Responsible for	Tutoring ensembles and teaching individual lessons
Salary & Contract	Contract for academic year 2022-23 Saturday mornings/early afternoon tbc Self-employed, £36 per hour. 10 weeks per term, 3 terms per academic year

Guildhall Young Artists King's Cross

Guildhall Young Artists King's Cross (GYAKX) is London's new exciting, vibrant, and accessible performing arts centre offering training in music, drama, and production at the Elizabeth Garrett Anderson School. The centre is part of the Guildhall Young Artists national network of 6 similar centres managed by Guildhall School of Music & Drama. GYAKX will be the first to offer training in all three disciplines to U18s.

Students, from 5 to 18-year-olds and from all backgrounds, can access individual lessons and engage in a range of group-based learning experiences to develop creative, social, and personal skills. Students will have individually tailored timetables that could reflect all three disciplines.

Performance will be at the heart of Guildhall Young Artists King's Cross. Our highly skilled team of teachers, top practitioners, and industry professionals will support the young musicians, actors, and production arts students to collaborate and create innovative performances at the highest levels.

Regardless of their ultimate direction, the professional artistic environment of Guildhall Young Artists King's Cross will offer students valuable life skills and the means to develop their individual talents to the full. Many of the students across the Guildhall Young Artists network go on to study their chosen discipline full-time at undergraduate level, eventually making careers in the profession, though others can, and do, move into totally different fields.

The Post

The successful applicant will devise and deliver weekly instrumental lessons and ensemble rehearsals as well as helping to evolve a rich, inspiring, and ambitious curriculum.

They will have a proven track record and experience in tutoring ensembles and individuals to a high standard. With performance at the heart of all our activities we are looking for someone who can inspire, motivate and demonstrate at a high level.

The post-holder will foster positive relations between departments and with colleagues to develop effective professional partnerships and innovative creative working practices. They will be a reflective practitioner who promotes inclusive practice and who is able to communicate effectively and professionally with students, staff and parents, representing the centre positively at all times.

With means tested bursaries available for talented students this post offers a real opportunity for developing student potential from all backgrounds.

Duties

1. To deliver high quality individual, small group, and ensemble tuition in line with the Centre's musical aims. Preparation, administration, and meetings as required are included within the hourly pay.
2. An open and inclusive teaching approach to ensure all children and young people are fully able to progress and develop. Be able to adapt to the pupil's needs and capabilities to ensure a strong technical, musical, and creative grounding whilst supporting regular collaboration between music, drama and production arts activities at the centre.
3. To liaise with centre staff, tutors, and other Guildhall Young Artists departments on collaborative activity.
4. To monitor and record the progress, development, and achievement of students throughout their period of study whilst monitoring the individual's welfare.
5. To manage and direct students' progression to ensembles and the wide range of activities offered at the centre.
6. To prepare assigned students for all performing activities both within and outside the centre.
7. To help the programme to evolve a rich, inspiring, and ambitious curriculum.

8. To participate, if requested, with the Creative Director or Head of Centre and other senior colleagues in the auditioning and admissions procedures (for an additional fee).
9. To participate, if requested, with the Creative Director or Head of Centre and other senior colleagues as a member of a panel for student assessments (for an additional fee).
10. Act as an advocate for Guildhall Young Artists by promoting the centre as well as the Guildhall School of Music and Drama in all outside activities.
11. Assist in the recruitment of students with high potential and interest in sustained learning.
12. To liaise with staff, students, parents, external providers, and other collaborative partners where appropriate.
13. To liaise with providers of student support services within Guildhall Young Artists (GYA) division and provide advice to students with special learning needs.
14. To be willing to work out of hours as required for student concerts or other opportunities (for an additional fee).
15. To follow health and safety guidelines and promote good practice to students.
16. To follow all safeguarding and associated policies.
17. To ensure compliance with all other policies and to complete all associated training as required and show a commitment to continued professional development.
18. To attend and participate in meetings and monitor GSMD e mails regularly.
19. To carry out any other duties as may reasonably be required by the Creative Director.

DISCLOSURE & BARRING SERVICES CHECKS & SAFEGUARDING

- I. To provide the Head of GYAKX with evidence of fitness to carry out the services outlined in the form of prior clearance by the Disclosure and Barring Services (DBS) and shall provide an up-to-date Disclosure and Barring (DBS) certificate to the City Corporation.
- II. To be continuously registered with the DBS Update Service.
- III. To abide by the Guildhall School/City of London Corporation's Safeguarding Policy and undertake training as required by the Guildhall School.

HEALTH & SAFETY

To take reasonable care for all health and safety matters concerning myself and those around me, in accordance with the City of London Corporation's Health and Safety procedures.

EQUAL OPPORTUNITIES

To conduct all activities taking account of the Guildhall School's/City of London's Equal Opportunities' policy, ensuring that all clients, contacts, students and employees are treated fairly and with dignity and respect. To promote the Guildhall School's commitment to equality and diversity and to ensure that all students comply with the policy in all their activities.

Guildhall School of Music & Drama is committed to safeguarding and safe recruitment processes. All staff have the responsibility to follow best practice as set out in our Safeguarding Policy.

GYAKX - INSTRUMENTAL TEACHER – Person Specification

	<u>Essential</u>	<u>Desirable</u>
Technical skills, qualifications, and experience <ul style="list-style-type: none"> • Experience of teaching to a high standard within a specialist music environment. • Able demonstrate a range of teaching skills and styles. • Ability to perform at a high standard. • Music degree, diploma or equivalent. • Ability to direct instrumental ensembles at all ability levels • A willingness to work collaboratively • Experience in using music software packages to tailor/arrange music 	✓ ✓ ✓ ✓ ✓ ✓ ✓	✓
Business Skills <ul style="list-style-type: none"> • Able to communicate well effectively both orally and in writing • Able to develop & sustain relationships with Guildhall School colleagues, & students • Able to work as part of a committed team • Able to give regular sessions on Saturdays • Able to offer career guidance in music to young people 	✓ ✓ ✓ ✓ ✓	
Personal Skills <ul style="list-style-type: none"> • Ability to motivate and inspire young people • Enthusiasm and commitment to GYAKX • Ability to prioritise and manage own workload • Ability to be logical and able to apply an innovative approach to problem solving • Self-motivated, self-starter with a calm and professional approach • Efficient, organised & able to meet deadlines 	✓ ✓ ✓ ✓ ✓ ✓	