

Parent/Carer Agreement

Please read carefully the following terms and conditions of your child / young person's place at Guildhall Young Artists Taunton (GYAT).

I agree and understand the following:

1. To pay the tuition fees (subject to any agreed discount) in full within 30 days of receipt of invoice or in an agreed number of instalments e.g. termly or by standing order over 10 months from October to July.
2. If I fail to pay the fees when requested, GYAT is entitled to exclude my child / young person from the course and that I will still be liable for the tuition fees.
3. My child / young person is expected to remain at GYAT for a full academic year (or remainder of the academic year if tuition commenced after the start of the year) and that **if I wish to withdraw my child / young person at the end of the academic year then a full term's notice must be given in writing to the Head of GYAT no later than the start of the summer term (20 April 2024).**
4. The first five weeks are viewed as a trial period for all new students, after which if my child / young person decides not to return to GYAT, a refund will be given for the remaining sessions left within the term. The five-week trial can only be redeemed when signing up to GYAT in the first four weeks of the term. If notice is not given after the first five weeks of attendance, no refund will be given for the remaining sessions left within the term.
5. If my child / young person continues beyond the first five weeks trial period, a full term's notice to quit must be given in writing or the tuition fees will be payable. The exception to this is Music Starts Here course, which policy is that after the first term has finished, half a term's notice must be given to cancel. I understand that if I withdraw my child / young person from the course without giving such notice the tuition fees for the term following my child / young person's withdrawal will still be payable unless dispensation has been granted by the Head of GYAT (see 6 below).
6. In exceptional circumstances (e.g. bereavement or material change to personal circumstances), GYAT may offer fee dispensation if my child / young person does not complete a full academic year. In the first instance I must send a letter to the Head of GYAT stating when my child / young person will be leaving and giving full details of reasons. **A full term's notice must be given where possible.** Notification of any dispensation in fees offered by the Head of GYAT will be given in writing.
7. If I wish my child / young person to change their individual tuition or change their programme of study a term's notice must be given in writing to the Head of GYAT. If notice is not received a term's tuition fees will still be payable unless dispensation has been granted by the Head of GYAT (see 6 above).
8. My child / young person is accepted into GYAT on the condition that they make satisfactory progress and attend regularly. I understand that when my child / young person is required by me to be absent, permission must be requested in advance in writing (email will suffice). I agree to my child / person not arranging other activities on a term time Saturday or GYAT concert day until permission for absence has been sought in advance and has been granted by the Head of GYAT.

9. GYAT is unable to give permission for my child / young person to miss GYAT concerts or important rehearsals. Leave of absence will normally be granted for days when a student is not involved in a concert / important rehearsal / internal assessment or other important event.
10. Repeated absence can be detrimental to a student's progress and very disruptive to group work. For this reason, the Head of GYAT will normally only grant a student one absence per term. Absence from Saturdays may reduce a student's chances of participation in groups and performances. Written requests for absence should be made as early as possible.
11. In the event of serious misconduct by my child / young person, the Head of GYAT will have the right to withdraw or permanently exclude my child / young person immediately and that in the event of such withdrawal or permanent exclusion no proportion of GYAT fees will be refunded.
12. I or my child / young person will inform GYAT if they are participating in masterclasses or individual lessons in performing arts subjects outside GYAT.
13. My child / young person's personal details (i.e. name, DOB, and school) might be shared with the music education hub for Somerset, Sound Foundation Somerset, and/or Arts Council England, and/or Guildhall School for monitoring purposes.

N.B. If you are the carer, "child or young person" should be read as "ward". These terms and conditions are subject to change from time to time. This version dated 28/03/2023.