

Contents

Section 1: General Provisions	6
1. Authority	6
2. Delegations	7
3. Academic year.....	7
4. Programme approval, amendment & review	7
5. Emergency provisions	10
Section 2: Admission, enrolment & registration	11
1. Admission of students	11
2. Entrance qualifications & requirements	11
2. Enrolment & registration of students.....	12
3. Programmes of study, transfer and interruption	14
4. Academic engagement.....	16
5. Withdrawal.....	19
6. Termination of studies	19
Section 3: General assessment regulations for taught programmes	21
1. Authority	21
2. Principles of assessment.....	22
3. Appointment of External Examiners & Specialist External Assessors	22
4. Setting of assessment	23
5. Attendance at examinations & submission of coursework.....	24
6. Marking.....	30
7. Resit	31
8. Consideration of results.....	31
9. Good Academic Conduct and Academic Misconduct.....	35

10. Publication of results & transcripts.....	45
11. Academic Appeals.....	45
Section 4: Research degree regulations.....	52
1. Research degrees: scope.....	52
2. Registration & submission deadlines.....	52
3. Attendance & programme of study	55
4. Revision of research proposal	56
5. Upgrade procedure.....	57
6. Transfer to Writing Up status.....	60
7. Submission & examination	60
8. Allegations of plagiarism or other research misconduct during the programme of study	64
Section 5: The Student Experience	65
1. Introduction.....	65
2. Jurisdiction	65
3. General Principles	65
4. Completion of procedures	66
5. Our expectations for student behaviour while you are subject to these regulations	66
6. Equal Opportunities Statement.....	68
Section 5A: Student code of conduct & Disciplinary procedure	70
1. Introduction.....	70
2. Definition of misconduct	70
3. Applying this regulation	70
4. Equality, diversity and inclusion.....	71
5. General student responsibilities	71

6. Temporary precautionary measures under the Principal's emergency powers (section 5C).....	72
7. Alleged misconduct which may constitute a criminal offence	73
8. Special circumstances: criminal convictions.....	73
9. Special circumstances: notification of police investigation and/or legal proceedings taking place against a student	74
10. Disciplinary procedure Stage 1: preliminary investigation	75
11. Disciplinary procedure Stage 2: School Disciplinary Panel	78
12. Right of appeal and appeal procedure: Stage 3 Appeal Panel	80
13. Office of the Independent Adjudicator (OIA).....	82
Appendix A: Examples of breaches of the Code of Conduct.....	83
Appendix B: Policy on referral to the Police or the Disclosure and Barring Service (DBS).	86
General principles	86
Policy	86
Appendix C: Disciplinary tariff guidelines	88
Section 5B: Support to train and study	89
1. Introduction.....	89
2. Limitations of this regulation	91
3. Support to train and study procedures.....	92
4. Temporary precautionary measures under Principal's emergency powers	96
5. Right of appeal and the appeal process	96
6. Return to study and training	98
7. Office of the Independent Adjudicator	99
Section 5C: The Principal's emergency powers	100
1. Introduction.....	100

2. Temporary precautionary measures in relation to the support to train and study procedures (section 5B)	101
3. Temporary precautionary measures pending disciplinary investigation (section 5A).....	101
Section 5D: Student complaints.....	104
1. Introduction.....	104
2. Scope	104
3. Advice and support.....	105
4. General Principles	106
5. Making a complaint: an overview of the process	108
6. Stage One: Informal resolution.....	109
7. Stage Two: Formal Complaint	110
8. Stage three: Request for review	112
9. Complaints against the conduct of members of staff	113
10. Office of the Independent Adjudicator	117
11. Summary Report	117
Appendix A: Flowchart of processes for student complaints about staff behaviour	118
Section 5E: Fitness to practise procedure	120
1. Introduction.....	120
2. Possible issues which could cause concern.....	120
3. Procedure for dealing with a concern	120
4. Procedure when concern for a student is referred to the Fitness to Practise Committee.....	121
5. The hearing	122
6. Appeal procedures	123